



**ISOG, INC.**

Comosa Building, Suite 4-1, Obarrio, Bank Area, Panama, Rep. of Panama

Tel: (+507) 390-4268 / 4439 / 6676 - Email: [worldhq@isog.org](mailto:worldhq@isog.org)

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## **PRIVACY POLICY**

This document describes the management of this site with regards to the “collection, use and retention” (from now on “management”) of the personal data of users who simply visit it or who provide their personal data in order to use the services provided.

It deals with an informative note related to the protection of the personal data of those who request services from ISOG, INC. (subsequently "undersigned"), via the Internet addresses: <http://www.isog.org> which is the home page of the official web site of the undersigned.

The informative note is inspired by EU-United States Safe Harbor and the Recommendation n. 2/2001 that the European authorities for the protection of personal data, reunited in the GROUP founded by the art. 29 of the directive n. 95/46/CE, have adopted on May 17 2001 to identify some minimum requirements for the online collection of personal data and particularly the ways, the times and the nature of the information that the responsible persons for the “management” have to provide to the users when these are connected to web pages, regardless the purpose of the connection.

The informative note is made only for this web site and not also for other web sites eventually consulted by the user through link.

### **The responsible for the “management” of the personal data**

With visiting this site there might be data “managed” that relate to identified or identifiable persons.

The "responsible" of their management is ISOG, INC., with its office in Comosa Building, Suite 4-1, Obarrio, Bank Area, Panama, Rep. of Panama - Tel. (507) 390-4268, in the person of Dr. Attorney Ivan Ruiz Hajdani.

### **Place of the “management” of the data**

The “management” of data in connection to the web services of this site takes place at the aforesaid office and is taken care only by technical personnel of the company or by possible people assigned to occasional maintenance operations.

No data deriving from the service is communicated or made circulated.

The personal data provided by the users that request informative material, offers or services, are used only to execute the service and they are communicated to third parties in the only case this is necessary as per law requirements or to execute the requested service.

### **Types of data “managed”**

#### Navigation data

The computer systems and the software procedures, used for the operation of this web site, collect, during their operation, some personal data whose transmission is implicit in the use of the Internet communication protocols.

It deals with information that is not collected to be associated to identified persons, but which by their own nature would be able, through elaborations and associations with data held by third parties, to allow the identification of the users.

In this category of data we have the IP addresses or the domain names of the computers used by the users who visit the site, the notation addresses URI (Uniform Resource Identifier) of the demanded resources, the time of the request, the method used to submit the request to the server, the kind, name and dimension of the file obtained in reply, the



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numerical code providing the state of the reply given by the server (success end, error, etc.) and other parameters related to the operating system and to the computer environment of the user.

These data are used for the only purpose to extract anonymous statistic information on the use of the site and to check its correct operation and within about twelve months. The data could be used for the check of responsibility in case of hypothetical computer crimes against the site or in contrast with the current laws.

#### Data voluntarily provided by the user

The optional, explicit and voluntary transmission of emails to the addresses provided on this site leads to the subsequent collection of the address of the sender, necessary to answer the requests, as well as other possible personal data included in the email.

Specific summary informative notes will progressively be posted in the pages of the site set up for particular services.

#### Data provided by minors

No personal data should be inserted on the site by minors without the preventive consent of their parents or tutors. The undersigned encourages all the parents and tutors to instruct the minors on the use of their own personal data on the Internet, in a secure and responsible way and in any case will not keep or use voluntarily any personnel data collected from minors for any purposes, including the communication to third parties.

#### Cookies

No personal data of the users are acquired on purpose by the site.

No use of cookies is made for the collection of personal information nor persistent cookies of any kind are used are used, or systems for the tracing of the users.

The use of session cookies (that are not memorized in persistent way on the computer of the user and are deleted with the closing of the browser) is strictly limited to the transmission of session identifiers (constituted by random numbers produced by the server) necessary to allow the secure and efficient navigation of the site.

The session cookies used in this site potentially avoid the use of other computer techniques that might potentially break the privacy of the navigation of the users and don't allow the acquisition of personal data that identify the user.

#### **Freedom in providing the data**

Apart from what specified for the navigation data, the user is free to provide his personal data through the online forms in order to solicit the send of informative material or other communications and/or other requests of any kind.

Without providing the personal data required, it might be impossible to satisfy the request.

#### **Ways of collection and processing**

The personal data are collected and processed by automated tools for the time necessary to achieve the purposes for which they have been collected.

Specific security measures are observed for preventing the loss of the data, illegitimate or not correct uses and not authorized access.

#### **The rights of interested parties**

The subjects, whom the personal data refer to, have the right in any moment to get the confirmation of the existence of their data and to know the content and the origin of them, to verify their exactness or to ask their integration, updating or rectification.



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According to the same article the user has the right, in any moment, to ask the cancellation, transformation in anonymous form or the block of the data “managed” in violation of law, as well as to oppose to their “management” in any case, for lawful reasons, by requesting so to the Responsible of the “management”.

To exercise the above rights the user can turn to the person responsible, named in the person of Dr. Attorney Ivan Ruíz Hajdani, reachable at:

telephone: **(+507) 390-4268;**

email: **worldhq@isog.org;**

postal address c/o the office of our company.

Considering that the state of improvement of the automatic control mechanisms doesn't currently make them exempted from errors and dysfunctions, the present document, updated on March 31 2011, constitutes the "Privacy Policy" of this web site and will be subject to updating.